



REQUEST FOR AN EXTRACT

from the criminal records registry under section 9, second paragraph of the Criminal Records Act (1998:620) in order to assert rights in a foreign country or to obtain a permit to enter, settle or work there.

4424

Date

A copy of a population registration certificate or a passport copy has to be enclosed with the application if you have not stated your Swedish id-number.

Fields marked with * are compulsory if you are a citizen of the United Kingdom (UK) or an EU country other than Sweden.

POLISMYNDIGHETEN
Utlandsutdrag
Box 740
981 27 KIRUNA

Your personal details (Print clearly)

Swedish Personal Identity number (or date of birth) Surname All given names
Home address Postal code Locality Country
*Sex Place of birth (town, country)
*Foreign ID number Telephone Email address

*I am a citizen of the United Kingdom (UK) or an EU country other than Sweden.

*Citizenship 1: Citizenship 2: Citizenship 3:

Choose delivery method First class mail Registered mail

Number of extracts: originals. (if you want to have more than one extract there is an additional fee of SEK 225/extract)

Table with 2 columns: Fee, Delivery. Rows include invoice address, name, address, postal code, locality, country, email address.

NOTE! The first section of the extract from the criminal records registry is always provided in five languages. Possible convictions are not translated and will appear only in Swedish.
I apply for multilingual standard form - translation aid attached to my extract. EU country
The translation aid will be used in the following EU country
An additional cost of 225 SEK will be added when ordering translation aid.

You can scan and send your request as an email.
We can only send the extract by post, not by email.

Signature Your personal signature (compulsory)
Date Place
Name



INSTRUCTIONS FOR COMPLETING PM 442.4

"Request for extract from the criminal records registry for purposes in another country"

General information

This form is for requesting an extract from the criminal records in accordance with section 9, second paragraph of the Criminal Records Act (1998:620) for purposes in another country.

The extract is always issued in five languages; Swedish, English, German, French and Spanish. Possible convictions are not translated and will appear only in Swedish.

The normal processing time is about two weeks, but if the form is incomplete or unclear, it may take longer.

Fields marked with * are compulsory if you are a citizen of the United Kingdom (UK) or an EU country other than Sweden.

Your personal details

<i>Swedish personal identity number (or date of birth)</i>	Swedish personal identity number or coordination number. If you do not have a Swedish personal number or coordination number, state your date of birth (YYYY-MM-DD) and attach a copy of your passport or birth certificate. If you do not have a Swedish personal number or coordination number, your extract will be provided with a stamp stating "identity uncertain, complete Swedish id number missing".
<i>Surname and given names</i>	State all surnames and all given names.
<i>Home address</i>	State your home address, postal code, city and country.
<i>*Sex</i>	State your sex by marking either male or female.
<i>Place of birth</i>	State your town and country of birth.
<i>*Father's name</i>	State your father's given name and surname.
<i>*Mother's name</i>	State your mother's given name and surname.
<i>*Foreign ID number</i>	State your foreign ID number (not passport or ID card number).
<i>Telephone</i>	State your telephone number.
<i>Email address</i>	State your email address.
<i>*Mark the box regarding citizenship</i>	Mark the box if you are a citizen of the United Kingdom (UK) or an EU country other than Sweden, even if you have dual citizenship. In accordance with international agreements the Swedish Police Authority will ask for a criminal records registry from the United Kingdom (UK) even though it is not an EU country.
<i>*Citizenship</i>	State the name of the countr(y/ies) of which you are a citizen. Optional countries are the United Kingdom (UK) and EU countries other than Sweden. You can state a maximum of three countries.
<i>Choose delivery method</i>	<i>Mark your preferred delivery method. First class mail is delivered to your home address. Registered mail is usually picked up at a postal service point and you may have to present your identification.</i>
<i>Fee</i>	State the address to which you wish the payment information to be sent (if different from your home address). Information about the fee is found below. The payment information is sent after your application has been registered.
<i>Delivery</i>	State the address to which you wish your extract to be sent (if different from your home address). The extract will be sent after we have received your payment.



INSTRUCTIONS FOR COMPLETING PM 442.4

"Request for extract from the criminal records registry for purposes in another country"

Multilingual standard form/ translation aid

If you are a Swedish citizen you can apply for a translation aid attached to your extract. The only purpose of the multilingual standard form is that it should facilitate the translation of the document to which it is attached.

The form shall not be circulated as an autonomous between Member States.

These forms may only be used within the EU. The cost of the multilingual standard form is 225 SEK.

More information about the multilingual standard form is available at our website www.polisen.se

	Fee/extract	First class mail	Registered mail
Sweden	225 SEK	5 SEK	46 SEK
Europe	225 SEK	10 SEK	87 SEK
North America/ Middle East	225 SEK	10 SEK	87 SEK
Other countrises	225 SEK	10 SEK	87 SEK

The Swedish Police Authority will process your personal data in accordance with the EU General Data Protection Regulation and other applicable legislation. This information is needed to process your case, which is a part of the exercise of official authority by the police. Your personal data will only be saved for as long as it is needed for the purposes of the processing. However, information included in official documents has to be taken in charge for archiving and may be disclosed under the principle of public access to information.

You can read more about your rights at www.polisen.se/personuppgifter/rattigheter